



ACADEMIC MANAGEMENT DIVISION
OFFICE OF THE DEPUTY VICE-CHANCELLOR
(ACADEMIC & INTERNATIONAL)
PERMOHONAN PENCEGUALIAN YURAN PENGAJIAN
(PELAJAR PENYELIDIKAN)
APPLICATION FOR EXEMPTION OF TUITION FEES
(RESEARCH STUDENT)

Form No. : **AMD/PG/01**
 Edition : **1**
 Effective Date : **1/1/2015**
 Page (s) : **1**

Diisikan Oleh Pelajar (To be completed by Student)

Terms and conditions

1. This application is applicable for **Mainstream Programme** only
2. Please submit this application **before week 8** of the semester
3. Senior students who registered their study programmes by Research or Taught Course & Research are eligible for :
 - a. **50% reduction of the Tuition Fee** only if they fulfil the following conditions:
 - i. Registered beyond the Prescribed/Normal Duration (Semester) of their study programmes;
 - ii. Had registered the thesis/dissertation subject in the Previous Semester and obtained Good Pass (KB);
 - iii. Obtained written verification by the faculty/supervisor that the students have completed their experimental work for their thesis/dissertation.
 - b. **Tuition Fee exemption** only if they fulfil the following conditions:
 - i. Registered beyond the Prescribed/Normal Duration (Semester) of their study programmes;
 - ii. Had registered the thesis/dissertation subject in the Previous Semester and obtained Good Pass (KB);
 - iii. Submit their thesis/dissertation for examination before the first day of the 9th week of the semester.
 - iv. Please enclose a copy of the thesis submission form.
4. Please enclose registration course slip for current semester.

Nama Penuh :
Full Name

No MyKad /ISID No. :
MyKad No./ISID No.

No Matrik : contoh/e.g : PA091642
Matric No.

Fakulti : Bentuk Pendaftaran : Sepenuh Masa / Separuh Masa
Faculty Mode of Registration Full Time / Part Time

Program Pengajian : contoh/e.g : MBJA1CBQ
Programme of Study

Nama Program/ Name of programme :

Semester pengajian yang dipohon pengecualian: (Permohonan hanya akan dipertimbangkan selepas pelajar **menyelesaikan semester minimum/lazim**. [(Semester from which exemption is sought: (*Exemption cannot be considered unless the minimum/prescribed semester requirements have been completed*)].

Semester: Bilangan Semester (*No. of Semesters*): /

Alasan Permohonan/ Reason for Application

Sokongan oleh Penyelia/ Supervisor's Recommendation

Saya bersetuju dengan terma dan syarat yang ditetapkan.
I agree with Terms and Condition

Nama Penyelia:
Supervisor's Name

Tandatangan Pelajar:
Student's Signature

Tandatangan & Cop:
Signature & Stamp

Tarikh:
Date

Tarikh:
Date

Kegunaan Bahagian Pengurusan Akademik (For Academic Management Division)

Senarai Semak/ Checklist :

1. Program Perdana /F.Track Mainstream Programme : Ya/Yes
 Tidak/No
2. Bil. Semester No. Of Semester : /
3. Penajaan Sponsorship : Ada/Yes
 Tiada/No
4. Kedudukan Baik (KB) pada semester lepas Obtained Good Pass (KB) for previous semester : Ya/Yes
 Tidak/No

Diluluskan : Tidak Diluluskan :
Approved Not Approved

Sesi Semester Semester Session :

Jumlah Diluluskan /Amount Approved : 50 % (tuition fees only)
 100 % (tuition fees only)

Ulasan/ Remarks :

Tandatangan & Cop:
Signature & Stamp

Tarikh:
Date